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## The Diocese of New Jersey

### OFFICES TO BE FILLED AT 241st DIOCESAN CONVENTION – NOVEMBER 2024

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#### Standing Committee (Vote by Orders)

##### Incumbents to be Replaced or reelected

A. 1 Clergy Member – 4-year term

\*The Rev. Canon Andy J. Moore

B. 1 Lay Member – 4-year term

\*Canon Donna Freidel

*\*Not eligible for reelection*

The Standing Committee acts as a council of advice for the Bishop and also functions as a check and balance. Their advice and consent is needed for various appointments made by the Bishop and for the expenditure of certain trust funds. They must approve all candidates for ordination to the diaconate and priesthood, and they vote on behalf of our Diocese in the process for approving the election of all Bishops of The Episcopal Church. Their consent is needed before any church can sell, mortgage, or rent property. Lay members must be communicants of a congregation in union with the Convention. Clergy must be canonically resident in the diocese. Committee meets monthly, usually on the third Thursday at 5:00 p.m.

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#### Diocesan Council

##### Incumbents to be Replaced or Re-Elected

C. 3 Clergy Members – 3-year terms

\*The Very Rev. Dr. Caroline Patton Carson

\*The Rev. Dr. William Ndishabandi

\*The Rev. Robing Pierre

D. 3 Lay Members – 3-year terms

\*Canon Noreen Duncan

\*Ms. Meg Holland

\*Ms. Donna Russell

*\*Not eligible for reelection*

The Council develops, administers, oversees, coordinates, and evaluates the program of the Diocese and maintains general supervision over the Diocese's budget and financial affairs. Clergy members must be canonically resident in the Diocese, and lay members must be communicants of a congregation in the Diocese. They should be knowledgeable about and active in Diocesan Programs. Meets about ten times a year, usually the third Tuesday, September – June at 1:00 p.m.

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#### Cathedral Chapter

##### Incumbents to be Replaced or Re-elected

E. 2 Clergy Members – 3-year term

\*The Rev. Ryan Paetzold

\*The Rev. Michael J. Way

F. 1 Lay Member – 3-year term

\*Dr. Karen G. Bemis

*\*Not eligible for reelection*

The members of the Chapter elected by Convention, together with other members elected by the Cathedral congregation, constitute the Major Chapter of the Cathedral. Their function is to provide a liaison between the people of the Diocese and the Cathedral parish congregation. Clergy members may be either Priests or Deacons. The committee meets quarterly in the evening.

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## **Standing Commission on Clerical Compensation**

### Incumbents to be Replaced or Re-elected

G. 2 Clergy Members – 3-year terms

The Rev. Dirk C. Reinken  
The Rev. Michael J. Way

H. 2 Lay Members – 3-year terms

Capt. Louis Cavaliere  
Ms. Pat Hawkins

The Commission makes recommendations to Convention about minimum standards of compensation for clergy and reports on compliance with the standards set by the Convention. Clergy members must be canonically resident in the Diocese and lay members communicants of a diocesan Congregation. They should be knowledgeable about personnel, insurance, statistics, or clergy lifestyles. The committee meets during the day about six times a year.

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## **Standing Committee on Constitution and Canons**

### Incumbents to be Replaced or Re-elected

I. 1 Clergy Member – 3-year term

The Rev. Canon Dr. John P. Mitchell

J. 1 Lay Member – 3-year term

Canon Paul Ambos, Esq.

The Committee reviews all proposed amendments to the Constitution and Canons of the Diocese and makes recommendations concerning them to the Convention. Lay members should be attorneys with special competence in ecclesiastical law. This committee meets on a weekday at 11 a.m.

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## **Trustees of Diocesan Trust Funds**

### Incumbent to be Replaced or Re-elected

K. 1 Lay Trustee – 5-year term

Kirk Bonamici

Trustees exercise fiduciary responsibility for the investment of the principal of six corporate trust funds of the Diocese. They decide how much income from these trust funds to transfer each year to the various entities that are authorized to disburse this income. They are also responsible for the care of all real property owned by these corporations. They must be communicants in good standing of a church in the Diocese. They should be highly qualified in investment, real estate management, or the care of trust funds. The Trustees meet quarterly.

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## **Finance and Budget Committee**

### Incumbents to be Replaced or Re-elected

L. 3 Members, Clergy or Lay – 3-year terms

The Rev. Gail L. Bennett, Dcn.  
The Rev. Amy Susan Cornell  
Mr. Daniel Lamptey

Committee is responsible for general oversight of the Diocesan finances and preparation of the draft budget to be submitted to Council. Members should have experience in the investment field, trust law, and/or budgeting. The committee meets approximately six times per year in the morning, with meetings concentrated in fall and early winter.

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**Diocesan Investment Trust**Incumbent to be Replaced or Reelected

M. 1 Member, Clergy or Lay – 4-year term

Mr. David Wilson

Committee is responsible for overseeing the investment management of the Diocesan Investment Trust. Members must be communicants of the Church and resident in the Diocese. Members should be highly qualified in investment management or the care of trust funds. Meetings are quarterly.

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**Audit Committee**Incumbents to be Replaced or Reelected

N. 1 Member, Clergy or Lay – 3-year term

Dr. Karen Bemis

Committee has responsibility for overseeing Diocesan auditing procedures and evaluating annual audit. Members may be laity or clergy. Some members should have particular skill as an attorney, accountant or auditor. Members should have some knowledge of accounting statements. This committee meets in the morning four to five times a year.

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**Disciplinary Board**Incumbents Completing Second Year as Alternate - to be Replaced or Reelected

O. 4 Clergy Members – 3-year terms  
(1 year as member, 2 years as alternate)

The Rev. Dr. Amy Susan Cornell  
The Rev. Canon Dr. John P. Mitchell  
The Rev. Richard Wisniewski, Dcn.  
The Rev. Michael Way

P. 3 Lay Members – 3-year terms  
(1 year as member, 2 years as alternate)

Canon Morris Anderson  
Canon Karen O. Moore  
Mr. Tom Struble

The Board meets once after Diocesan Convention to elect a President and Clerk but does not otherwise meet as a body unless it is necessary to fill a vacancy in one of these offices. If a disciplinary case is brought, members of the Disciplinary Board are assigned by the President to Panels to process and decide the case. Lay members must be adult confirmed communicants. Clergy must be canonically resident for at least three years. The person elected by the Board as President serves, with the Bishop and the Intake Officer, as the Reference Panel to manage cases. Members serve one year as a Member of the Board, followed by two years as an Alternate, following which they may again stand for election to the Board.

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**Intake Officer**Incumbent to be Replaced or Reelected

Q. 1 Clergy or Lay Member – 1-year term

The Rev. Canon Karin R. Mitchell

The Intake Officer is the person who receives information about possible violations by priests or deacons of the Disciplinary Canons. The Intake Officer must prepare a report to the Reference Panel of the Disciplinary Board and must initially determine whether the information, if true, constitutes an offense. The Intake Officer serves, with the Bishop and the President of the Disciplinary Board, as the Reference Panel to manage cases.

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**Church Attorney**

Incumbent to be Replaced or Reelected

R. 1 Lay Member – 1-year term

Canon Talbot B. Kramer, Jr., Esq.

The Church Attorney's job is similar to that of a District Attorney who investigates charges brought against a priest or deacon, prepares the case, and acts as the prosecutor at the trial. He/she must be an adult confirmed communicant in good standing of a church in the Diocese, must be a member of the Bar of the State of New Jersey, and should have experience as a trial lawyer.

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**Treasurer**

Incumbent to be Replaced or Reelected

S. 1 Clergy or Lay Member – 1-year term

Jonathan Gloster

The Treasurer, elected annually by the Convention, serves as the executive financial overseer of trust funds and other funds for which the Convention is responsible, and she or he has additional duties under the diocesan canons. The Treasurer is an ex-officio member of the Convention with the right to speak, and must give satisfactory security for the faithful discharge of the duties of the Treasurer's office. The Treasurer presents a statement of the Treasurer's accounts to each annual meeting of the Convention.

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**Secretary of Convention**

Incumbent to be Replaced or Reelected

T. 1 Clergy or Lay Member – 3-year term

Canon Paul Ambos, Esq.

The Secretary of Convention performs the usual duties of the office as are outlined in the diocesan canons: The Secretary shall receive the certified names of the deputies; shall receive and see to the distribution of the nominating committee report and additional nominations submitted. The Secretary has additional duties set forth in the Canons of the Episcopal Church. The Secretary may be either clergy or lay.