



The Diocese of New Jersey

808 West State Street

Trenton, NJ 08618

(609) 394-5281 Fax (609) 394-9546

This application can be completed on line: https://dioceseofnj.formstack.com/forms/loan_and_grant

APPLICATION FORM FOR A LOAN OR GRANT

Church _____ Location _____

Contact Person Name _____ Title _____

Address _____

Phone# _____ E-mail _____

Loan Application Year _____ Amount \$ _____

or

Grant Application Year _____ Amount \$ _____

(Missions Only)

Purpose: (Brief statement describing need for these monies. Comprehensive detail should be attached to this application.)

If building construction is involved, have you complied with Canon 34, Commission on Church Architecture? _____

Repayment: Indicate your repayment desire:

Number of years _____

Payments: Monthly _____ Quarterly _____ Annually _____

Statistical Information: (From the most recent parochial report)

Average Sunday Attendance _____ Active Baptized Members _____

Are these numbers: Increasing _____ Stable _____ Decreasing _____

Financial Information: (From Page 3 of the three most recent Parochial Reports)

Revenues: Year _____ Year _____ Year _____

Line 3 Plate & Pledge _____

Line 4 Investment Income _____

Line 5 Other operating income _____

Line 6 Unrestricted bequests _____

Line 7 Diocesan assistance _____

Total Operating Revenue: _____

(Over)

Operating Expenses:	Year ____	Year ____	Year ____
Line 12 To diocese	_____	_____	_____
Line 14 All other operating expenses	_____	_____	_____
Total Operating Expenses:	_____	_____	_____

Other Financial Assets:

	Market Value
Endowments	_____
DIT	_____
Building Fund	_____
Other Capital Funds	_____

Outstanding Indebtedness:

1. Lender: _____ Balance \$ _____

Terms: Payment \$ _____ per _____ @ _____% Until _____

Other Information:

Is a capital campaign planned? _____

Describe circumstances:

Are there other financial issues now, or in the near future? Describe:

In addition to attaching comprehensive details about the reason for this request, attach current year financial statements, including the **budget**, and the **two most recent annual financial statements**, the most recent **audit report**, the last three **parochial reports**, the previous year's **Clergy Compensation Report** to our Diocese, and copies of any **bids** received for the work to be done and send to Loan & Grant Committee, 808 West State Street, Trenton, NJ 08618. **Treasurers** of congregations must be **bonded for the full financial assets of the applicant church**, including any proposed loan(s).

Signatures:

Warden _____ **Treasurer** _____

Rector/Vicar _____ **Date** _____